

Presenting Yourself on the UC Undergraduate Application for Admission and Scholarships – Freshmen

August 2018

Thank you for taking time to learn about the UC admission application and review helpful tips so that applicants can best present themselves.

This presentation is for students applying for freshman admission.

# Overview

Before You Begin

How Applications are Reviewed

Completing the Application for Admission and Scholarships

The Personal Insight Questions

Submitting the Application

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Before you begin, it's important to understand the application process, and what should be done to prepare to complete the application.

Freshman	
Date/Deadline	Task
August 1	UC Application Opens
November 1-30	Submit UC Application Online
December	Self-Report December Test Results
January-February	Submit Official December Test Results
February-March	Notification of Admission Decision
May 1	Statement of Intent to Register (SIR) Deadline
May-June	Waitlist Admission Notification

- Fall Admission Application: Opens August 1. For other terms (winter/spring) go to: http://admission.universityofcalifornia.edu/how-to-apply/dates-deadlines/index.html
- Application Submission: between November 1 and 30. Applicants must meet the deadline; late applications are rarely accepted.
- December Test Scores: For ACT with Writing and/or the SAT with Essay tests (or SAT Subject Tests) exams completed in December, applicants must first self-report the test results by logging back into their submitted application as soon as scores are received. Official December test scores must be sent to one UC campus as soon as the scores are available; scores will be shared with all campuses to which the student applied.
- Admission Decisions: Campuses may begin to admit students as early as February 1, but most students will receive notification of admission via the campus' applicant portal during the month of March.
- Waitlist Offers: Some students may receive an offer to be placed on a waitlist at one or more campuses. If a waitlist offer is extended, applicants must respond by the stated deadline. UC campuses very rarely make exceptions for a late response.
- Guarantee of Admission: In mid-April, applicants who were identified as being in the Top 9% Statewide or Top 9% Local Context (ELC) and met/will meet all admission requirements, but were not offered admission to any campus at which they applied, will be sent an email message if another campus has space available to offer them a place.
- Statement of Intent to Register: May 1 is the deadline to submit the Statement of Intent to Register (SIR) (accept an offer of admission) to ONLY ONE UC campus for all freshman admits who received an offer by April 1. Admit offers received after April 1 will include a corresponding SIR deadline.
- Waitlist Decisions: Early May to early July, campuses will notify applicants who accepted a place on the waitlist of the final decision on their application.

# Student Preparation

Research Campuses Early

Gather Materials

Brainstorm

Ask for Advice and Feedback

Apply Broadly

Check Email Frequently

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#### For Students:

- Begin preparing for the application now don't wait until November.
- Start by researching the campuses now so you know where you want to apply.
  - Learn about the majors offered and all the types of courses needed to earn the UC degree so you are fully informed about graduation requirements and can plan how long it may take to graduate.
  - If you are certain about the intended major, review the curriculum in the campus' General Catalog
  - List of majors by disciplines across all nine UC campuses: http://admission.universityofcalifornia.edu/counselors/files/undergraduate majors list.pdf
  - Some majors are not open to freshmen applicants, or for every term.
- Gather materials that you'll need: transcripts/academic records, list of current and planned courses, test scores, awards and honors, volunteer program timelines and hours, employment timeline and hours, etc.
- Brainstorm: take time to remember all the important things you have done throughout secondary/high school, from club involvement, to volunteering, to athletics and leadership, and more.
- Your short answer responses to the personal insight questions are important.
  - Write responses early and refer to online resources with writing tips and a worksheet (a video is also available) to help you get started.
  - Ask a trusted teacher, counselor, or other adult for feedback on each of your responses.
- All UC campuses are selective. Apply to different types of campuses throughout the system for your best chance of being admitted and finding a good match. Information on each UC campus can be found at: admission.universityofcalifornia.edu/campuses/index.html.
- Campuses use email to communicate with applicants during the application process; students should
  create an email account (preferably one that identifies them instead of a "cute" or "non-distinct" name)
  and be sure to check it regularly.



Applicants to UC should understand how their application information will be reviewed by the campuses. This section offers guidance on the importance of the information presented and how campuses will use the information to understand the context of the applicant's educational experience.

# Requirements vs. Selection

# **Every UC Campus**

- Receives the same application
- · Reviews for minimum requirements
- Reviews for admission individually using content of the application

**Requirements:** All UC campuses have the same minimum requirements for freshmen to ensure that all students are prepared to be academically successful at the University.

**Selection:** Selection is a process at each campus which is necessary when more applicants apply to a campus than a campus can admit and enroll. Each UC campus evaluates applicants beyond just their GPA and test scores in order to select the applicants who are best suited for their campus.

Applicant Pool: Who else is in the applicant pool? Applicants must remember that they are not just applying with students from their school and community, but also with students from all parts of California, the U.S. and from other countries, whose backgrounds may be similar or different from their own. UC receives applications from students with a variety of attributes: those living in small rural areas, students from families with low and high incomes and communities that have high and low college-going rates, out-of-state students, etc. Even if students think their background or situation is typical (or not unusual) it's important to explain (not complain) why, so UC admission staff understand the applicant better. The admission staff need more than just a school name or city to get a better sense of the applicant.

Each UC campus evaluates the application without knowing the status of the same application at another campus. One campus will not admit or deny based on the admission decision of another campus.

# Comprehensive Review

# Campuses look for:

- · Strong grades, test scores & course preparation
- An inclusive educational experience

### Assess Student Within Context

- Educational environment
- · Available resources and opportunities

# The Full Application

- · Not just the personal insight responses
- Each UC campus has a unique application review process developed by its faculty committee. Each
  campus may place a different emphasis or value on the information in the application in the
  Comprehensive Review process. ALL campuses conduct a Comprehensive Review.
- In general campuses look for:
  - Strong grades & examination scores, courses beyond the minimum requirements, and in some cases, specific course preparation like advanced math and additional science for STEM majors
  - Involvement & leadership "Well-rounded" doesn't mean a student has to do everything, but
    we like to see evidence of students being involved outside of the classroom in activities they
    are passionate about an inclusive educational experience
- Each applicant is reviewed within the context of his or her available opportunities: if a student does
  well compared to peers within the same situation (school, environment, etc.) and uses the application
  to explain that context, the applicant will provide UC readers with a better understanding of how they
  were able to achieve/complete what is presented on the application.
- Each campus may differ on the relative weight (if any) accorded to any criterion
   Students should visit each campus' website for the specific selection process
- UC looks for students who have challenged themselves in many ways: students are most successful at our campuses if they have shown academic promise through their courses/grades, test scores and other academic pursuits.
- We ask many questions as part of the application process so that we can get to know each student. Since there is no opportunity for an interview and because most UC campuses do not consider recommendation letters, our goal is get a sense of the applicant's life, interests and personality through their application.
- Applicants may put themselves at a disadvantage if they do not thoroughly, accurately, and completely fill out all parts of the application.



To complete the UC online admission application, go to: https://universityofcalifornia.edu/apply

# Importance of Accurate Details

Statement of Application Integrity

**Academic History** 

**Examination Scores** 

Activities Outside of School

Verification of Application Information

Students must thoroughly complete all sections of the application and do so accurately. This is the students' opportunity to tell the admission staff about personal details that make each applicant unique.

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Begin by reading the **Statement of Application Integrity**. Click on the link on the log-in page for the application, or go to:

https://admissions.universityofcalifornia.edu/docs/StatementOfIntegrity.pdf

#### **Accuracy of Details:**

- Academic History: MUST be accurately reported--all enrollment, every school/college, all
  courses and grades (even/especially if a course was repeated). If a student accepts an
  offer of admission, UC requires official academic records to verify the information reported.
- "Additional Comments" box in the Academic History section can be used to provide detailed information or explanations about specific academic issues – declining grades, course selection issues, etc.
- **Examination scores**: report results for exams already completed and dates for planned exams (including A-Levels).
- **Activities/Awards**: Applicants should not exaggerate or fabricate awards or activities because the information submitted is subject to verification.
  - In fact, UC does verify information that students report on the application. It is critical that students do not misrepresent or falsify information, as this is a serious offense and will result in serious consequences. Honesty is the best policy.

# The Basics

Contact Information

**Browser Requirements** 

30-Minute Automatic Sign Out

Contact information --- including an email address which UC will use to communicate with the applicant

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- Students can also provide a phone number where they can receive text messages from the campuses
- Family background information is optional but may be helpful for UC to understand the context of resources and opportunities available to the student.

#### **Browser recommendations**

The UC online application functions with the following browser versions: Firefox v61, Internet Explorer 11, Chrome 67 and higher, and Safari v11.1.2.

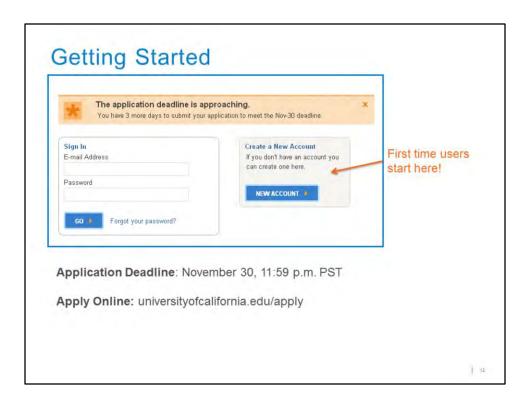
#### **JavaScript**

Our application uses JavaScript web page functionality. Please make sure JavaScript is enabled on your browser.

## Security

Because it's important to protect the information you provide, the online application is extremely secure — so secure, in fact, that older browsers are not equipped to handle our level of encryption. Please download one of the browser versions listed above to ensure maximum security.

The application will automatically save information when "next", "save & continue",
or "sign out" is clicked, but not when the browser is closed without clicking one of
the three options. Also, there is a 30-minute inactivity period after which the
application system will automatically sign off.



#### **Create Your Account**

- New users must enter a unique e-mail address and password
- · Applicants will use this same account if they apply again in the future
- If the students' family has multiple applicants or has future applicants, different e-mail addresses must be used for each applicant
- Passwords must be at least eight characters (and must have a combination of uppercase and lowercase letters, numbers and/or symbols)
- Create a secret question/answer combination that will be easily remembered
- Be sure to keep login information safe
- Once "Create a New Account" is complete, an e-mail confirming the start of your application will be sent
- Campuses use e-mail to send critical, time-sensitive correspondence to applicants, so
  provide an e-mail address that is checked regularly and will be kept until enrolling in
  college
- Remember to adjust e-mail filters to accept mail from UC addresses

#### **Review**

- Statement of Integrity before starting the application
- Common questions/answers on each page
- List of Closed Majors: http://admission.universityofcalifornia.edu/how-to-apply/check-majors/index.html
- Downloadable Undergraduate Admission Guide: http://admission.universityofcalifornia.edu/counselors/downloadable-guides/index.html

#### Log In

- First-time users start by clicking "New Account"
- On return visits, enter e-mail and password information under "Sign In"



## **Navigating the Application**

- The highlighted step on the progress bar shows the current section of the application the student is working on
- · Each page has an "Inside This Section" and "Questions" area
- Use the "Next" and "Previous" buttons on the bottom of the page to save and move through the application. Don't use the browser navigation
- After the first step has been completed, "Start Application," click on any of the top navigation boxes or steps in "Inside This Section" to move to the next step or jump ahead
- Navigating to another page will save your work
- If account information (e-mail, name, date of birth) needs to be changed/corrected this can be done in the "My UC application" section at the top
- Click on 'help' for access to commonly asked questions and answers
- · "Sign Out" stores the information entered

Start Your Ap	plication STEP LOF4
Term	
Which term are you applying fo	or?
Fall Quarter/Semester 2019	
Level	
Are you applying as a:	
Freshman      Transfer	
O Second Baccalaureate	Select this if you already have a degree.

**Term:** Students must select the term for which they are applying for admission to UC.

Note: most campuses and majors are open for the fall term only.

**Level**: Students must select the appropriate level for which they are applying.

- A freshman applicant is currently in high school or has graduated from high school, but has not enrolled in a regular session at a college or university after high school graduation (with the exception of the summer term immediately following high school graduation).
- A student who has enrolled in a regular term (fall/winter/spring) at a college or university after graduating from high school should apply as a transfer student.

Start Your Application STEP 4 OF A	
Citizenship	
What is your country of citizenship?	
No Selection	
Social Security Number	
If you have a Social Security Number (SSN) or Individual Taxpayer Identification Numbers enter it.	mber (ITIN),
Re-enter your Social Security Number (SSN) or Individual Taxpayer Identification Nu	umber (ITIN).
All students must enter a social sec	curity
number, if they have one.	

# Citizenship

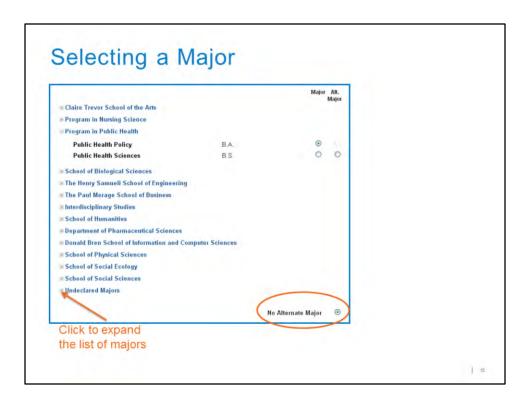
- Applicants must select a country of citizenship from the country drop-down menu.
- Those who choose a country other than the United States will have followup questions on permanent residency and/or visa status.

# **Undocumented Students**

• For country of citizenship, select "No Selection" and do not enter a social security number.

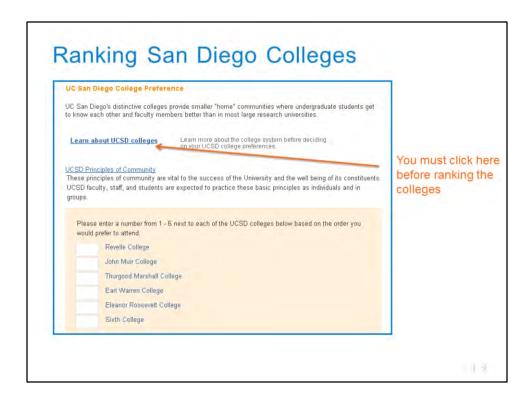
# **Social Security Number (SSN)**

- All applicants who have a social security number (SSN) are required to enter it.
- Deferred Action for Childhood Arrivals (DACA)
  - Enter a valid SSN, SSN for work purposes, or ITIN if available. Otherwise, leave it blank.
- If an applicant does not have an SSN, he/she may skip that item.
- We use the SSN to accurately and reliably merge test scores and the federal financial aid application with the admission application.
- SSN, SSN for work purposes and ITIN numbers are encrypted and kept secure.



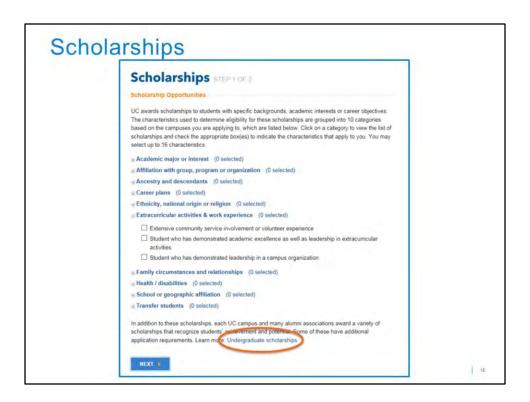
#### **Choosing a Major**

- Applicants must select a major for each campus to which they are applying.
- The online application displays which majors are open/closed to the specific applicant level.
- Hovering over colleges/majors may display additional information (e.g. For "major closed," it
  means that the major is only open to transfer students and the applicant should apply to a
  different major).
  - Example: At UC Berkeley, freshmen cannot apply directly into the Haas School of Business – select the College of Letters and Science with an undeclared or prebusiness major (for either option your application will be reviewed in the same way).
  - Example: At UC Los Angeles, freshmen cannot apply directly to the Communication Studies major--select the College of Letters and Science with an undeclared major.
  - These programs (and others like them at other UC campuses) are only open to junior level students. Students who enroll at the University can apply for admission into the major program during their sophomore year of college.
- Select an alternate major, if available (the choice for an alternate major is not available at every campus), or select "No Alternate Major" at the bottom of the list.
  - If a campus is unable to offer the applicant a place in the first-choice major, they
     <u>may</u> consider them for an alternate major—be sure the alternate major is in a
     subject area that the student really wants to study (and in some cases, it should be
     in a different area of study than the primary major).
- After selecting major/alternate major, scroll to bottom of the page and click "Next".
- Repeat steps for each campus selected.
- If most of the majors are closed, it may be that the student has selected the incorrect applicant level or the filing period has ended.

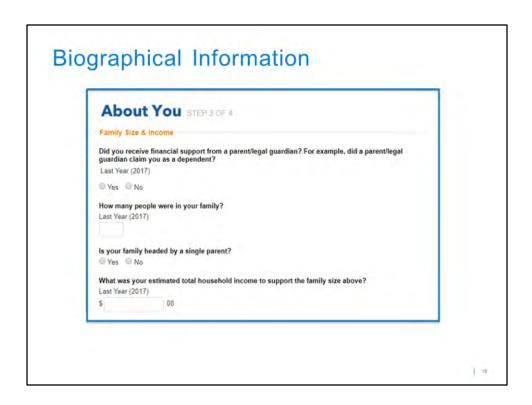


# San Diego Colleges

- If a student is applying to UC San Diego, they must rank the colleges in order of preference to have the best chance of assignment to the college of their choice
- The order of ranking of colleges does not affect the chances for admission to UC San Diego
- Boxes to rank the colleges only appear once the student clicks the "Learn about UCSD colleges" link (opens a pop up window). Students should carefully read the information provided to understand the "theme" of each college at UC San Diego



- All UC campuses offer scholarships for students who meet specific criteria.
- The applicant should review each scholarship choice and select up to 16 scholarships that match their characteristics, interests, and background.
- Research other campus-based scholarships in the link provided at the bottom of the screen - Learn more: <u>Undergraduate scholarships</u>

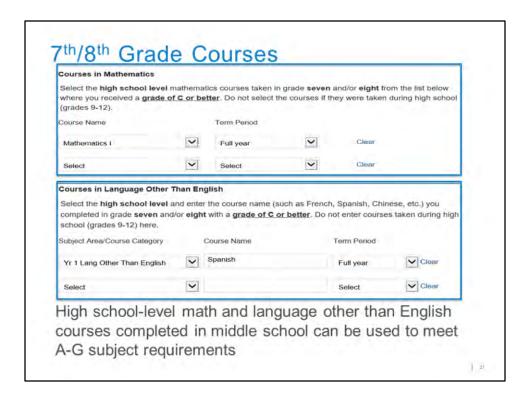


### **Family Size and Income**

- Information about a student's parent(s)/legal guardian(s)' education, income, and family size is used to provide contextual information about the home environment and to determine eligibility for the application fee waiver.
- This information is <u>not</u> used to determine residency status or eligibility for financial aid.

# Academic History for Freshman Applicants UNIVERSITY OF CALIFORNIA

Students should have all transcripts (academic records) from all schools they have attended since the ninth grade. The courses/grades entered must match exactly the official academic record.



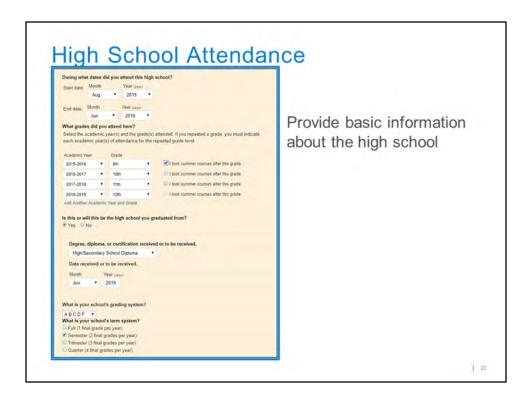
#### Seventh/Eighth Grade

- 7<sup>th</sup> & 8<sup>th</sup> grade courses do not need to appear on the high school transcript
- Math and Language other than English (LOTE) are the only subject areas that can be met by course work in middle school
- UC will accept a geometry course completed in middle school.

Specialized Curriculum (if applicable)  Magnet   Independent Study  Career Pathway/Academy   Home School  Year Round   Other  Itease enter your school name.  Itin  ABRAHAM LINCOLN HIGH SCHOOL, 051520-1, LOS ANGELES, CA, United States  ABRAHAM LINCOLN HIGH SCHOOL, 052667-1, RIVERSIDE, CA, United States  ABRAHAM LINCOLN HIGH SCHOOL, 052910-1, SAN FRANCISCO, CA, United States  ABRAHAM LINCOLN HIGH SCHOOL, 052910-1, SAN FRANCISCO, CA, United States	□ Independent Study  Pathway/Academy □ Home School  und □ Other  r your school name.  LINCOLN HIGH SCHOOL, 051520-1, LOS ANGELES, CA, United States LINCOLN HIGH SCHOOL, 052667-1, RIVERSIDE, CA, United States LINCOLN HIGH SCHOOL, 052910-1, SAN FRANCISCO, CA, United
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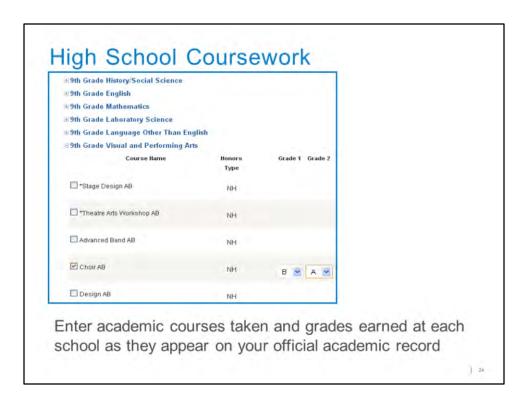
## **High Schools Attended**

- Select a location "In California", "U.S. (not CA)" or "Outside the U.S."
- If applicable, indicate specialized curriculum/year-round information
- Start typing the name of the school. After three characters, matching schools will begin to appear
- As more characters are entered, the match will become refined
- Select school name/code/location, click "Add"
- If no matches are present, complete typing the full name of the school and click "Add"
- Remember to list every school attended beginning with 9<sup>th</sup> grade, even if 9<sup>th</sup> grade was considered "middle school"
- NOTE: Students will be asked for information on college/university attendance while in high school later in the application



# **High School Attendance (continued)**

- · Enter the dates of attendance
- If this is same school the student is going to graduate from, enter the certificate/diploma information
- Enter the grading and term system for the school [multiple term systems may be selected for one school]
- Click "Add" to save the information
- The school information entered will appear in a table for edit/review



#### **High School Coursework**

- Courses are selected or entered by grade level beginning with ninth grade
- First select the Subject Area/Course Category of the course to be entered (e.g. English, Math, etc.)
- Next, if a student is enrolled in a California high school, select from the course list for the school
  - To see the courses, expand each subject area
  - NOTE: new California high school courses being offered for the first time in the senior year may not appear on the school's course list until Nov. 1; if you don't see a new course on the list, remember to come back to add it later before submitting the application.

**For students not enrolled in a California high school**, manually enter the courses as they appear on the student's academic record. See the next slide for further information.

- When entries for each grade level are complete, click "Next" to save and continue
- Repeat this process for each grade level, including 12<sup>th</sup> grade
- 12<sup>th</sup> grade course grades will default to "IP In Progress" and "PL Planned". If you have already graduated and have senior year grades, you must manually enter each grade.
- For courses that are only one semester long, select "No Course" for the term for which the course was not offered (e.g. Economics offered fall term, for spring term enter "No Course")
- Include all original courses/grades and enter repeated courses/grades for courses in which an original grade of with D or F was earned and subsequently repeated
- Students who attended more than one school should be sure enter courses under the correct school

I don't see all of my cours	es.								
Add any courses you took th		't in the list above.	Honors Type	Grade Term 1	Grade	Grade Term 3	Grade		
Biological Sciences	*	Botany	NH ×	A v	NO w	reim 3	rerm 4	Clear	
Select	¥							Clear	
Enter acader				do	not	арр	ear	on the	

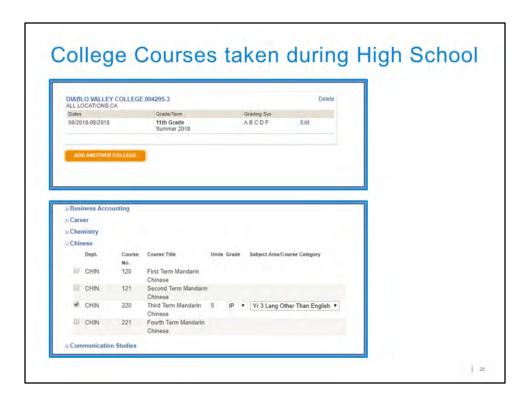
For students who attended high schools in California – Self-Reporting Courses: If you do not see an A-G course that you took listed on the UC-Approved course list, you can self-enter the coursework.

#### For students who attended high schools outside of California -

**Self-Reporting Courses:** There is no pre-approved course list for schools outside of California. Review the subject area headings for the required "a-g" course pattern: a. <a href="History/social science">History/social science</a>, b. <a href="English">English</a> (for international students, the language of instruction for composition/literature courses), c. <a href="Mathematics">Mathematics</a>, d. <a href="Laboratory science">Laboratory science</a>, e. <a href="Language other than English">Language other than English</a> (for international students the "foreign language"), f. <a href="Visual and performing arts">Visual and performing arts</a> and g. <a href="College-preparatory elective">College-preparatory elective</a> (courses that not fit into the subject categories of a-g above). Referring to the A-G Course List (a database of UC-approved courses offered in California schools) can provide guidance on the types of courses that have been UC-approved. A-G Course List: hs-articulation.ucop.edu/agcourselist</a>

#### For all students:

• Courses such as physical education (PE) cannot be reported; only academic subjects. In addition, courses/class periods for teacher assistant, yearbook and student government, may or may not be UC-approved courses. If they are approved, enter them. If they are not approved they should not be entered. An opportunity to enter these types of courses is provided later in the application.



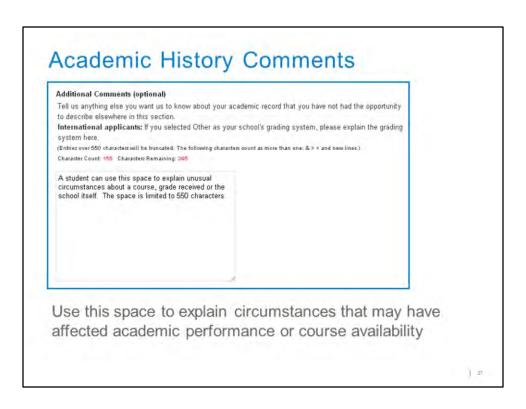
# Colleges courses taken during high school

- If any college/university-level courses were completed while in high school, add the college information AFTER the high school information
- The process is very similar to entering the high school information

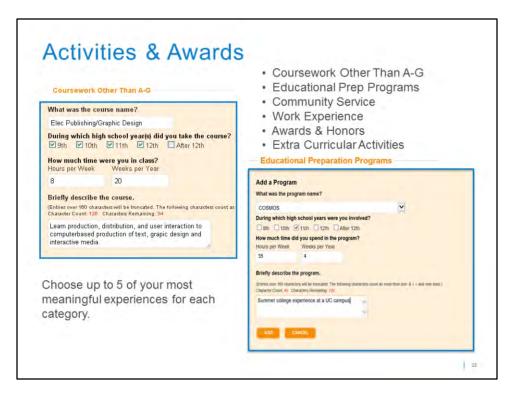
If courses were taken at a California Community College (CCC), a UC-transferable course list will appear.

- Select the course(s) taken, grade earned (or enter IP for In Progress, PL for Planned courses), and the "a-g" subject area in which the course fits.
- Only report courses taken for a letter grade; courses in which a Pass/Credit/No Credit grade were earned should not be included
- Only non UC-transferable English and math courses can be reported in this section of the application.
  - If there are other CCC courses that are not UC-transferable, report them in the Non a-g Coursework area later in the application.
- IF college/university courses were not taken at a CCC, enter each course and grade earned as it appears on the official academic record from the college/university attended.

Students must enter all courses taken; missing/inaccurate information may be viewed as falsification and result in cancellation of the application.



Admission staff look at this section for an explanation of abnormalities in a student's academic record, such as a break in attendance or poor grades in a particular course or year, or for specific information about the school environment/policies that affect the academic record and/or choices for classes.



There are six categories in the Activities and Awards section of the application, each limited to five entries. Choose experiences that have meaning, illustrate interests, and/or demonstrate leadership. These are just a couple of examples of the questions in two of the categories.

- Coursework Other than A-G Academic courses that do not fit in the "a-g" categories of history/social science, English,
  math, laboratory science, language other than English (foreign language), and/or visual and performing art should be reported
  in this section. Examples include leadership courses or religion courses. Do not include non-academic courses, such as PE,
  office/teacher assistant, etc.
- Educational preparation programs Programs include but are not limited to: AVID, Upward Bound, and Gear Up. A list of common programs appear in a drop-down menu. If a program is not included, manually enter it.
- Community Service Consistent participation over time may indicate commitment and dedication.
- Work Experience Demonstrates time management, responsibility and perhaps leadership.
- Awards & Honors Awards which are significant in nature county-wide, state-wide and national indicate a high level of
  achievement with significant competition. School-based awards are more meaningful to readers if context is provided, such
  as "5th place out of 500 students" to earn award, but even "perfect attendance" can be insightful.
- Extra Curricular Activities —Continued participation over time indicates passion, commitment, and sometimes leadership.
   Enter details about each activity.

Use the Worksheet in the Quick-start guide for applying to UC brochure.

- For California students (U.S. citizens and permanent residents): admission.universityofcalifornia.edu/counselors/files/apply-online-freshman-cal.pdf
- For Out of State students (U.S. citizens and permanent residents): admission.universityofcalifornia.edu/counselors/files/apply-online-freshman-out-of-state.pdf
- For International students (non U.S. citizens on with a Visa (or planned Visa) status): admission.universityofcalifornia.edu/counselors/files/apply-online-freshman-international.pdf

#### **Activities & Awards Tips:**

- · Don't use acronyms for names of clubs or awards: Spell them out and explain your level of involvement.
- Don't list the same activity in multiple areas (for instance listing Honors Society in "Awards and Honors" and "Extracurricular Activities"), but make sure the most important activities are reflected in some way.
- If an applicant did not have the time/opportunity to participate in school and/or community activities, volunteer/paid
  employment, explain to application readers why how else did the applicant use their time and was it a choice or a
  requirement, for example: caring for siblings, elder-care, commitment to doing homework (research projects, papers, etc.).
   We understand that students are gaining valuable life experience and consider that as part of our comprehensive review.

Check which test(s	you have taken.	ams taken before high school	graduation	
ACT with Writing	SAT with Essay (after Feb. 2016)	SAT Reasoning Test (before Mar. 2016)	None	
Report your ACT/SA	T scores below. Please re	emember:		
If you have take overall (composite taken before the ACT with Writin When did you to the act of the ACT with Writin When did you to t	n a test more than once, note) score. Do not mix score February 2005 will not goke this test?		e on which you earned the highest	
Month Select	Year Select •			
What is the ACT	ID?			
If you plan to ta Month	ke orretake this test, wh Year	hat is the test date?		
Select *	Select ▼			

- ACT with Writing and/or SAT with Writing/Essay scores must be completed by December of the senior year (last year of secondary school).
  - Report completed test(s) with date(s)/scores or planned test date(s) on the admission application.
  - If an examination was completed more than once, enter highest composite/total score from a single sitting.
- SAT Subject tests: Are not required but may be recommended for specific programs at some campuses as an additional piece of information to consider during the review process.
  - SAT Subject Test <u>Recommendations</u> can be found at: admission.universityofcalifornia.edu/freshman/requirements/examination-requirement/SAT-subject-tests/index.html
- UC does not recommend that applicants use the College Board's Score Choice function because it
  might delay delivery of test scores.
- We strongly encourage students to report all official scores although we only use the highest score at a single sitting for admission consideration.
- Official SAT/ACT/SAT Subject Tests examination scores can be submitted to just one campus to
  which the student will be applying. Scores will be disseminated to all campuses to which the student
  applied.
- If official scores are/were sent to UC prior to an applicant filing an admission application, please note
  that the UC system office maintains scores received for three years. For example, if official scores
  were submitted for an examination date in the student's sophomore year, the UC system office will
  still have those scores when the student applies during their senior year.

College Board Advanced Placement (Al	P) Examinations
Report your AP exam scores below. Please r	emember:
Record your scores exactly as they were     If you have taken an exam more than once	
Add an AP Exam	
When did you take or when do you plan to Month Year	take the exam?
May 🗡 2018 💟	
Vhat was the exam name?	
Calculus AB	V
Vhat was your score?	
4 I have not received my score ye	et.
ADD CLEAR	
AP and/or IB exam scores	can be used to show

In the Test Score section, students report results of their AP, IB, and TOEFL/IELTS exams, if applicable.

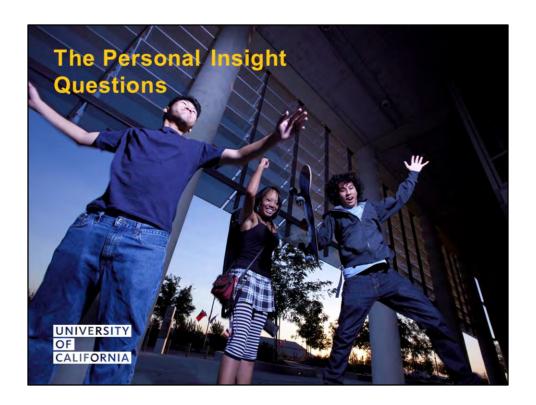
International students can report their national or external examination results as well.

#### **Advanced Placement & International Baccalaureate Exams:**

- Scores can demonstrate academic mastery in individual subjects and be used to satisfy freshman admission subject requirements not satisfied with coursework.
- Scores must be self-reported on the application. Don't worry about "low" scores, UC treats them as neutral but does acknowledge an attempt was made.
- Official AP/IB scores are **not** required until *after* a student has accepted an offer of admission; do not send scores at the time of application submission.

#### **TOEFL/IELTS Exams:**

- Official TOEFL scores can be submitted to ONE UC campus and the scores will be shared with all campuses to which the applicant applies. NOTE: IELTS scores must be sent to each campus."
- Official TOEFL/IELTS score report must be submitted no later than January.



The personal insight questions are an integral part of the UC admission application. It is not reviewed as a stand-alone part of the application. These are short answer responses about the applicant, not an essay.

The content of the personal insight responses should add clarity, richness, and meaning to the information presented in other parts of the UC application, enabling the admissions officer to form the best impression of the applicant. The personal insight responses must be about and completed by the applicant.

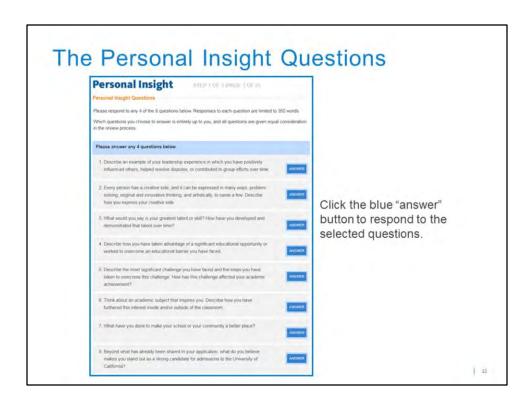
# The Personal Insight Questions

Each question aligns to one or more of the 14 comprehensive review factors campuses consider in their admissions decisions.

- Freshmen must choose 4 out of 8 questions
- · Maximum of 350 words for each response
- All questions have equal value; there is no advantage or disadvantage to choosing certain questions over others

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- Students should answer the questions that are most applicable to them.
- Remember that these are <u>personal</u> insight questions—about the student.
  - It is not an English essay.
  - Admission staff want to learn what the student did and why; what the student learned and how the student applied what was learned to aspects of their life.
  - Students should use "I" statements I did this, I chose to do that, I learned about . . . . It's their one opportunity to ensure we get to know them.
- More details and guidance on the Personal Insight Questions can be found at http://admission.universityofcalifornia.edu/how-to-apply/personalquestions/freshman/index.html.
  - See a list of all questions and brainstorming worksheets



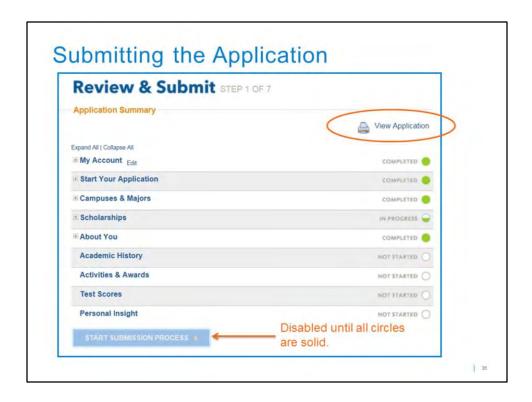
This is a view of how the personal insight questions appear in the UC application.

Additional Comm	ents (optional)				
you should use this opportunity to inclu place to explain un	else you want us to knov s space only if you want ude elsewhere in the app usual personal or family pplication. This should r	to describe anythin lication. This shou circumstances, or	ng that you have no ldn't be an essay, anything that may	ot had the but rather a be unclear in	

• The Additional Comments section should not be used as an extension to your personal insight responses.



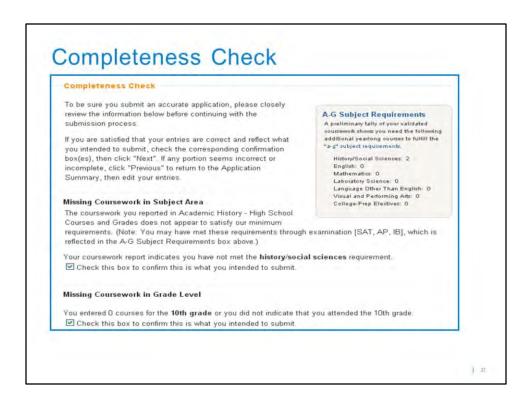
Once the application is completed --- it's time to go through the application submission steps.



The application is not ready to submit unless all solid green circles are shown on the right.

Use the navigation buttons on the top banner to jump to the section(s) that need to be completed.

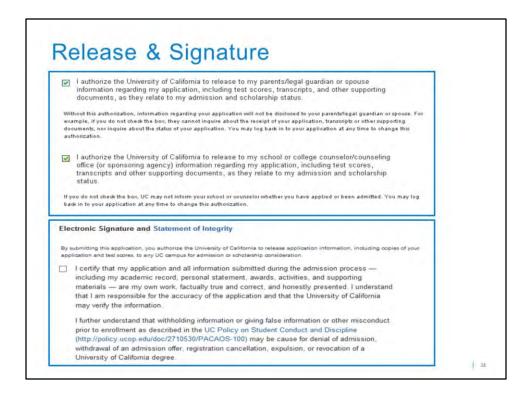
Use the View Application button to see and print the entire application.



The application performs a completeness check. Review the information carefully.

- Return to the coursework section to add any missing courses, if applicable;
   OR
- Check the box to confirm this is what the applicant wants to submit.

Note: If an applicant plans to use a test score to meet a subject requirement, it must be included in the "Test Scores" section of the application.

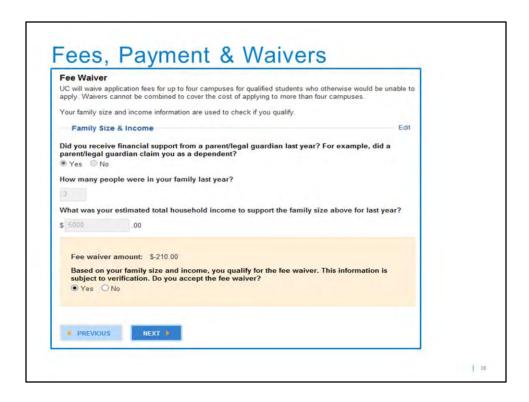


The application cannot be submitted without the applicant's electronic signature and acknowledgement of the Statement of Integrity.

The Statement of Integrity is to affirm that all information in the application is accurate and the personal insight responses were written by the applicant. If information is withheld, such as poor grades, or falsification is detected, the application is subject to cancellation.

# Signature Releases

- Review and check the release authorizations to share application information with scholarship agencies, parent/guardian, counselors and/or UC organizations and alumni groups.
- Electronically sign and date the application to verify accuracy and acknowledge that the applicant is the author of their the personal insight responses.
- The electronic signature also authorizes the release of official examination score(s) to all UC campuses to which the student applied.
- Information in the application is subject to verification. If an applicant is selected for verification, non-compliance will result in cancellation of the application and the application fee will not be refunded.



#### Application Fees:

- For U.S. citizens or permanent resident students, the application fee is \$70 per campus.
- For International and non-immigrant applicants the application fee is \$80 for each campus selected.
  - If an international or non-immigrant student currently attends school in the U.S., however, they may be eligible to pay the lower application fee of \$70 per campus.
- The application tool will advise of the fee amount on this page.

#### Fee Waiver:

A fee waiver is automatically calculated for California and domestic residents. The fee waiver calculator is activated from answers about the applicant's family size and income.

- If a fee waiver if granted, the applicant must select "Yes" to accept the fee waiver.
- If an applicant decides not to answer those questions, they may qualify for a fee waiver but would not
  receive one.

If the applicant makes a mistake on the family income amount, they can correct the information with an 'edit' button; eligibility for the fee waiver will automatically re-calculate with the revised information .

#### Fee Waiver Eligibility:

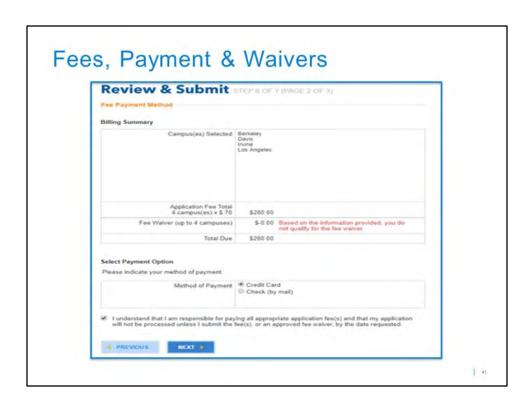
- For U.S. citizens or permanent residents or students who have attended a CA high school for at least 3 years, if students meet the low-income criteria used to qualify for free and reduced lunch, they will qualify for a UC application fee waiver for up to 4 campus choices but will be responsible for payment for any additional campus(es) to which they choose to apply.
- Students in California on a visa are not eligible for the UC application fee waiver.
- UC also accepts the College Board or NACAC fee waiver. Only one waiver may be used.

#### Payment:

- Application fee payment is required and non-refundable.
- Payment may be submitted by credit card in the application tool; or by mailing a check or fee waiver if
  a student didn't qualify for the UC application fee waiver but meets criteria established by the waiver
  provider.

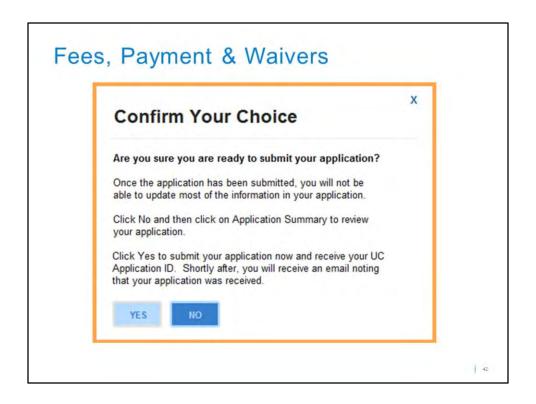
Review & Submit	STEP 6 OF T (PAGE 2 OF 1)
ee Payment Method	
Campus(es) Selected	Irvine supplemental application is require Los Angeles supplemental application is require Merced
Application Fee Total 3 campus(es) x \$ 70	\$210.00
Fee Waiver (up to 4 campuses)	\$-210.00 You qualified for fee waiver.
Total Due	\$0.00
PREVIOUS SUBMIT A	PPLICATION FOR UC ADMISSION

If total due is \$0.00, the "SUBMIT APPLICATION FOR UC ADMISSION" button is displayed.



When the total due is greater than zero, the applicant must select a payment method.

- If 'Credit Card' is selected, the "Submit Application for UC Admission" button will not display until credit card information has been entered
- If 'Check (by mail)' is selected, the "Submit" button will appear



- This is a sample confirmation choice screen
- Student must click "Yes" to move to the final application review and submission page



- When the applicant is at the "Submit" stage, they must carefully review all information and the personal insight responses entered into the application.
- While it may seem like a very simple step, don't forget to click the submit button. Failure to do so, especially on the last day of the application filing period, will lead to disastrous results.
- Once "submit" is selected, that's it, the application is gone and applicants
  will not be able to say "Oh no, I forgot to include X" or "I pasted in the wrong
  personal insight response" or "I made a mistake on one of my courses or
  grades."

**UC Application ID Number:** Write down or keep a copy of your Application ID number found on the confirmation; you will need this number to access the various campus student portals and, in many cases, to access your admission decisions.

**Acknowledgement:** In January, each campus the student applied to will email them to create a login username and password for access to the campus' applicant portal. This is the site at which the admission decision will be posted along with other important information—check each campus' applicant portal frequently.

UC Application	
e back, Stephen Curry	
Ipdate Account Information	
Fall Quarter/Semester 2019 Application submitted 11/15/2018	8
View Fees and Payments	
View Application Update Personal Information	
Update Release Authorization	
Update ACT & SAT Tests	
Update SAT Subject Tests Update TOEFL or IELTS-Academic	
Update International External Exams	
Add Campus Choice	
Application Status	

#### What can be done after submission?

- Changes to: name, email or password -- go to "Update Account Information".
- From "View Application," a copy of the application can be printed.
- · Address changes are made in the Personal Information section.
- Before November 30<sup>th</sup> all campuses are still open, additional campuses can be added.
- Under application status, California resident students are notified if they meet the Top 9% Local Context (ELC) criteria.

If a student changes schools, adds or drops a course, or fails to earn a C or better in a course during the current academic year after submission of the application, they must notify the UC Application Center by email or postal mail. Correspondence must include the full name and UC Application ID number (and signature if sent by postal mail) of the applicant, and will be made available to all the campuses to which the student applied.

Email: docs@applyUCsupport.net

Mail to: UC Application Center P.O. Box 1432 Bakersfield, CA 93302

Minor changes to activities, awards, volunteer work, employment or personal insight responses are unlikely to have an impact on the admission decision. However, if a student has significant updates in any of these areas, they may notify us at the UC Application Center.

# Resources

UC Admissions Home Page admission.universityofcalifornia.edu/

How to Apply

admission.universityofcalifornia.edu/how-to-apply/index.html

UC Application for Admission & Scholarships admissions.universityofcalifornia.edu/applicant/login.html

Help Desk ucinfo@applyucsupport.net 800-207-1710 (U.S. only) 925-298-6858 (outside U.S.)

UC Application Center P. O. Box 1432 Bakersfield, CA 93302

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Download the "Undergraduate Admissions Application Guide"

California freshman [PDF]

<u>admission.universityofcalifornia.edu/counselors/files/apply-online-freshman-</u>cal.pdf

Out-of-state freshman [PDF]

 $\underline{admission.university of california.edu/counselors/files/apply-online-freshman-\underline{out-of-state.pdf}}$ 

International freshman [PDF]

 $\underline{admission.university of california.edu/counselors/files/apply-online-freshman-international.pdf}$ 



After a student has successfully submitted their UC undergraduate application for admission and scholarships – they can relax – it's done!